

Regd. Off. : P.O.- Naginimora, Mon, Nagaland, NL : 798622
Corp. Off : 4, Synagogue Street, Room No: 405, 4th Floor
Kolkata - 700 001, W.B., India

HOTAHOTI WOOD PRODUCTS LTD.

CIN : L20211NL1984PLC002149
Branch Office : 5, Gorky Terrace, 2nd Floor, Kolkata - 700 017
Phone : 033 - 6613 3300, Fax : 033 - 6613 3303
E-mail : hwpl17@gmail.com # Website : www.hwpl.co.in

Date: 18.01.2020

To,
The Metropolitan Stock Exchange of India Ltd. (MSEI)
Vibgyor Towers, 4th Floor,
Plot No C 62, G-Block,
Opp. Trident Hotel,
Bandra Kurla Complex,
Bandra (E), Mumbai-400098, India

**Sub: Quarterly Reconciliation of Share Capital Audit Report Compliances for the
quarter ended 31st December, 2020**

Dear Sir/ Madam,

Please find enclosed herewith the documents in respect of quarterly compliances Reconciliation of Share Capital Audit Report pursuant to Regulation 76 of SEBI (Depositories and Participants) Regulations, 1996 for the quarter ended 31st December, 2020.

Please acknowledge receipt of the same.

Yours Faithfully,

For Hotahoti Wood Products Limited

Chanchal Rungta.

Chanchal Rungta
Director
DIN: 07590027

Encl. As Above

PRIYA MANKANI

(PRACTICING COMPANY SECRETARY)

**Block-309, Flat 2A, Fort Residency
38 S.N. Roy Road,
New Alipore, Kolkata- 700 038
Ph - 7407223556**

TO

The Board of Directors

HOTAHOTI WOOD PRODUCTS LIMITED

4, SYNAGOGUE STREET,
ROOM NO: 405, 4TH FLOOR,
KOLKATA- 700001 WB IN

Company Registration No.-2149

Authorised Capital : Rs.200100000

**SECRETARIAL AUDIT REPORT FOR THE QUARTER ENDED 31ST DECEMBER, 2020
(SEPARATE FOR EACH ISIN)**

1	For the quarter ended	31ST DECEMBER, 2020				
2	ISIN	INE925E01012				
3	Face Value	Rs.10/-				
4	Name of the Company	HOTAHOTI WOOD PRODUCTS LIMITED				
5	Registered office Address	P.O.Naginimara Dist- Mon Nagaland - 798622 PH: 2500603,2542072				
6	Correspondence Address/Head office	4, SYNAGOGUE STREET, ROOM NO: 405, 4TH FLOOR, KOLKATA- 700001 WB IN				
7	Telephone No.& Fax No.	Tel: 033 66133300/01, Fax:033 66133303				
8	Name of Stock Exchanges where the Company,s Securities are listed	Metropolitan Stock Exchange of India Ltd. (MSEI)				
9	Issued Capital	<table border="1"><thead><tr><th>Number of Shares</th><th>Face Value</th></tr></thead><tbody><tr><td>19999960</td><td>Rs.10/-</td></tr></tbody></table>	Number of Shares	Face Value	19999960	Rs.10/-
Number of Shares	Face Value					
19999960	Rs.10/-					
10	Listed Capital(Exchange wise) (As per Company Record)	<table border="1"><thead><tr><th>Number of Shares</th><th>% of total issued Capital</th></tr></thead><tbody><tr><td>19999960</td><td>100%</td></tr></tbody></table>	Number of Shares	% of total issued Capital	19999960	100%
Number of Shares	% of total issued Capital					
19999960	100%					
11	Shares held in Dematerialized form in NSDL	19102120				
12	Shares held in Dematerialized form in CDSL	800000				
13	Share held in Physical form	97840				
14	Total No. of Shares (11+12+13)	19999960				
15	Reason for difference,if any, between (9& 10),(9&14),(10&14)	Not Applicable				
16	Certifying the details of changes in Share Capital during the quarter under consideration as per Table.	Not Applicable				
17	Register of Members is updated (Yes/No)	Yes				
18	Reference of previous quarter with regards to excess dematerilized shares,if any	0				
19	Has the company resolved the matter mentioned in point no.18 above in the current quarter ? If not,reason why.	Not Applicable				
20	Mention the total no.of dematerilisation request, if any,confirmed after 21 days and	Nil				

- 21 Name,Address, Telephone & Fax No.of the Compliance officer of the Company

MR. NAVEEN SHANKAR JAIN 4, SYNAGOGUE STREET, ROOM NO: 405, 4TH FLOOR, KOLKATA- 700001 WB IN Tel: 033 66133300/01, Fax:033 66133303

- 22 Name,Address, Telephone & Fax No. Registration No.of the Auditor.

PRIYA MANKANI Practicing Company Secretary Block-309, Flat 2A, Fort Residency, 38 S.N. Roy Road, New Alipore, Kolkata- 700038 Ph - 7407223556
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- 23 Name, Address of Registrars and share Transfer Agent

M/s. NICHE TECHNOLOGIES PRIVATE LIMITED 7th Floor, Room No 7A & 7B, 3A, Auckland Road, Elgin, Kolkata-700017 PH:-(033) 2280 6616 / 17 / 18. Fax : (033) 2280 6619

- 24 Any other data that the Auditor may like to provide (e.g. BFIR Company, Delling From Stock Exchange,Company,s Name Change)

Nil

The above report is based on the information/ record and register made available to us were found to the best of our knowledge to be necessary for the purpose of the Audit.

PLACE:- KOLKATA
DATE:- 15.01.2021



Signature:

Priya Mankani

Name-Priya Mankani
Certificate of Practice No-17947
UDIN: A034744B002013325