

Regd. Off. : P.O.- Naginimora, Mon, Nagaland, NL : 798622  
Corp. Off : 4, Synagogue Street, Room No : 405, 4th Floor  
Kolkata - 700 001, W.B., India

# HOTAHOTI WOOD PRODUCTS LTD.

CIN : L20211NL1984PLC002149  
Branch Office : 5, Gorky Terrace, 2nd Floor, Kolkata - 700 017  
Phone : 033 - 6613 3300, Fax : 033 - 6613 3303  
E-mail : hwpl17@gmail.com # Website : www.hwpl.co.in

Date: 14.01.2022

To,  
The Metropolitan Stock Exchange of India Ltd. (MSEI)  
Vibgyor Towers, 4th Floor,  
Plot No C 62, G-Block,  
Opp. Trident Hotel,  
Bandra Kurla Complex,  
Bandra (E), Mumbai-400098, India

**Sub: Quarterly Reconciliation of Share Capital Audit Report Compliances for the  
quarter ended December 31, 2021**

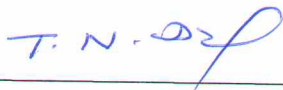
Dear Sir/ Madam,

Please find enclosed herewith the documents in respect of quarterly compliances Reconciliation of Share Capital Audit Report pursuant to Regulation 76 of SEBI (Depositories and Participants) Regulations, 1996 for the quarter ended December 31, 2021

Please acknowledge receipt of the same.

Yours Faithfully,

**For Hotahoti Wood Products Limited**



**Tarak Nath Dey**  
**Director**  
**DIN: 00343396**

Encl. As Above

**PRIYA MANKANI****(PRACTICING COMPANY SECRETARY)**

**Block-309, Flat 2A, Fort Residency**  
**38 S.N. Roy Road,**  
**New Alipore, Kolkata- 700 038**  
**Ph - 7407223556**

TO

The Board of Directors

**HOTAHOTI WOOD PRODUCTS LIMITED**

4, SYNAGOGUE STREET,  
 ROOM NO: 405, 4TH FLOOR,  
 KOLKATA- 700001 WB IN

Company Registration No.-2149

Authorised Capital : Rs.200100000

**SECRETARIAL AUDIT REPORT FOR THE QUARTER ENDED 31ST DECEMBER, 2021**  
**(SEPARATE FOR EACH ISIN)**

1	For the quarter ended	31ST DECEMBER, 2021	
2	ISIN	INE925E01012	
3	Face Value	Rs.10/-	
4	Name of the Company	HOTAHOTI WOOD PRODUCTS LIMITED	
5	Registered office Address	P.O.Naganimara Dist- Mon Nagaland - 798622 PH: 2500603,2542072	
6	Correspondence Address/Head office	4, SYNAGOGUE STREET, ROOM NO: 405, 4TH FLOOR, KOLKATA- 700001 WB IN	
7	Telephone No.& Fax No.	Tel: 033 66133300/01, Fax:033 66133303	
8	Name of Stock Exchanges where the Company,s Securities are listed	Metropolitan Stock Exchange of India Ltd. (MSEI)	
9	Issued Capital	Number of Shares 19999960	Face Value Rs.10/-
10	Listed Capital( Exchange wise) (As per Company Record)	Number of Shares 19999960	% of total issued Capital 100%
11	Shares held in Dematerialized form in NSDL	19102120	
12	Shares held in Dematerialized form in CDSL	800000	
13	Share held in Physical form	97840	
14	Total No. of Shares (11+12+13)	19999960	
15	Reason for difference,if any, between (9& 10),(9&14),(10&14)	Not Applicable	
16	Certifying the details of changes in Share Capital during the quarter under consideration as per Table.	Not Applicable	
17	Register of Members is updated (Yes/No)	Yes	
18	Reference of previous quarter with regards to excess dematerialized shares,if any	0	
19	Has the company resolved the matter mentioned in point no.18 above in the current quarter ? If not,reason why.	Not Applicable	
20	Mention the total no.of dematerilisation request, if any,confirmed after 21 days and the total no.of requests pending beyond 21 days with reason for delay	Nil	

21	Name,Address, Telephone & Fax No.of the Compliance officer of the Company	<b>MR. NAVEEN SHANKAR JAIN</b> 4, SYNAGOGUE STREET, ROOM NO: 405, 4TH FLOOR, KOLKATA- 700001 WB IN Tel: 033 66133300/01, Fax:033 66133303
22	Name,Address, Telephone & Fax No, Registration No.of the Auditor.	<b>PRIYA MANKANI</b> Practicing Company Secretary Block-309, Flat 2A, Fort Residency, 38 S.N. Roy Road, New Alipore, Kolkata- 700038 Ph - 7407223556
23	Name, Address of Registrars and share Transfer Agent	<b>M/s. NICHE TECHNOLOGIES PRIVATE LIMITED</b> 7th Floor, Room No 7A & 7B, 3A, Auckland Road, Elgin, Kolkata-700017 PH:-(033) 2280 6616 / 17 / 18: Fax : (033) 2280 6619
24	Any other data that the Auditor may like to provide (e.g. BFIR Company, Delisting From Stock Exchange,Company,s Name Change)	Nil

The above report is based on the information/ record and register made available to us were found to the best of our knowledge to be necessary for the purpose of the Audit.

PLACE:- KOLKATA  
DATE:- 13.01.2022



Signature:

*Priya Mankani*

**Name-Priya Mankani**  
**Certificate of Practice No-17947**  
UDIN: A034744C002159229