

Regd. Off. : Ground Floor, B-2 Realme Showroom Next to Liberty
Optical, Nymolotha Road, Dimapur, NL : 797112
Corp. Off : 4, Synagogue Street Room No : 405, 4th Floor
Kolkata - 700 001, W.B.

HOTAHOTI WOOD PRODUCTS LTD.

CIN L20211NL1984PLC002149

Branch Office : 5, Gorky Terrace, 2nd Floor, Kolkata - 700 017

Phone : 033 - 6613 3300, Fax : 033-6613 3303

E-mail : corp@citystarinfra.com # Website : www.hwpl.co.in

To,
The Metropolitan Stock Exchange of India Ltd. (MSEI)
Vibgyor Towers, 4th Floor,
Plot No C 62, G-Block,
Opp. Trident Hotel,
Bandra Kurla Complex,
Bandra (E), Mumbai-400098, India

Date: 25.10.2023

Scrip code: HOTAHOTI

Sub: Quarterly Reconciliation of Share Capital Audit Report Compliances for the quarter ended September 30, 2023

Dear Sir/ Madam,

Please find enclosed herewith the documents in respect of quarterly compliances Reconciliation of Share Capital Audit Report pursuant to Regulation 76 of SEBI (Depositories and Participants) Regulations, 2018 for the quarter ended September 30, 2023.

Please acknowledge receipt of the same.

Yours Faithfully,

For Hotahoti Wood Products Limited


Chand Ratan Modi

Director

DIN: 00343685

Encl. As Above



PRIYA MANKANI

(PRACTICING COMPANY SECRETARY)

Block-309, Flat 2A, Fort Residency
38 S.N. Roy Road,
New Alipore, Kolkata- 700 038
Ph - 7407223556

TO

The Board of Directors

HOTAHOTI WOOD PRODUCTS LIMITED

4, SYNAGOGUE STREET,
ROOM NO: 405, 4TH FLOOR,
KOLKATA- 700001 WB IN

Company Registration No.-2149

Authorised Capital : Rs.200100000

SECRETARIAL AUDIT REPORT FOR THE QUARTER ENDED 30TH SEPTEMBER, 2023
(SEPARATE FOR EACH ISIN)

| | | | |
|----|---|--|-----------------------------------|
| 1 | For the quarter ended | 30TH SEPTEMBER, 2023 | |
| 2 | ISIN | INE925E01012 | |
| 3 | Face Value | Rs.10/- | |
| 4 | Name of the Company | HOTAHOTI WOOD PRODUCTS LIMITED | |
| 5 | Registered office Address | Multistoried, R.C.C. Building, Molotha Road Ground Floor, Dimapur Mdg, Nagaland - 797112 PH: 2500603,2542072 | |
| 6 | Correspondence Address/Head office | 4, SYNAGOGUE STREET, ROOM NO: 405, 4TH FLOOR, KOLKATA- 700001 WB IN | |
| 7 | Telephone No.& Fax No. | Tel: 033 66133300/01, Fax:033 66133303 | |
| 8 | Name of Stock Exchanges where the Company,s Securities are listed | Metropolitan Stock Exchange of India Ltd. (MSEI) | |
| 9 | Issued Capital | Number of Shares 19999960 | Face Value Rs.10/- |
| 10 | Listed Capital(Exchange wise) (As per Company Record) | Number of Shares 19999960 | % of total issued Capital 100% |
| 11 | Shares held in Dematerialized form in NSDL | 19901120 | |
| 12 | Shares held in Dematerialized form in CDSL | 1000 | |
| 13 | Share held in Physical form | 97840 | |
| 14 | Total No. of Shares (11+12+13) | 19999960 | |
| 15 | Reason for difference,if any, between (9& 10),(9&14),(10&14) | Not Applicable | |
| 16 | Certifying the details of changes in Share Capital during the quarter under consideration as per Table. | Not Applicable | |
| 17 | Register of Members is updated (Yes/No) | Yes | |
| 18 | Reference of previous quarter with regards to excess dematerialized shares,if any | 0 | |
| 19 | Has the company resolved the matter mentioned in point no.18 above in the current quarter ? If not,reason why. | Not Applicable | |
| 20 | Mention the total no.of dematerialisation request, if any,confirmed after 21 days and the total no.of requests pending beyond 21 days with reason for delay | Nil | |

- | | | |
|----|--|---|
| 21 | Name,Address, Telephone & Fax No.of the Compliance officer of the Company | <div style="border: 1px solid black; padding: 2px;"> MR. PAWAN KUMAR TIWARI 4, SYNAGOGUE STREET, ROOM NO: 405, 4TH FLOOR, KOLKATA- 700001 WB IN Tel: 033-66133300/01, Fax:033-66133303 </div> |
| 22 | Name,Address, Telephone & Fax No, Registration No.of the Auditor. | <div style="border: 1px solid black; padding: 2px;"> PRIYA MANKANI Practicing Company Secretary Block-309, Flat 2A, Fort Residency, 38 S.N. Roy Road, New Alipore, Kolkata- 700038 Ph - 7407223556 </div> |
| 23 | Name, Address of Registrars and share Transfer Agent | <div style="border: 1px solid black; padding: 2px;"> M/s. NICHE TECHNOLOGIES PRIVATE LIMITED 7th Floor, Room No 7A & 7B, 3A, Auckland Road, Elgin, Kolkata-700017 PH:-(033) 2280 6616 / 17 / 18; Fax : (033) 2280 6619 </div> |
| 24 | Any other data that the Auditor may like to provide (e.g. BFIR Company, Delisting From Stock Exchange,Company,s Name Change) | <div style="border: 1px solid black; padding: 2px;"> Nil </div> |

The above report is based on the information/ record and register made available to us were found to the best of our knowledge to be necessary for the purpose of the Audit.

PLACE:- KOLKATA
DATE:- 20.10.2023



Signature:

Priya Mankani

Name-Priya Mankani
Certificate of Practice No-17947
UDIN: A034744E001392529